

STATE OF SOUTH CAROLINA  
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OFFICE OF HUMAN RESOURCES

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SAMUEL L. WILKINS  
DIRECTOR

**MEMORANDUM**

TO: Agency Directors and Human Resources Directors of all Agencies, Departments, Institutions of Higher Learning, Boards, and Commissions

FROM: Samuel L. Wilkins

DATE: January 28, 2004

SUBJECT: Office Closings and Delayed Openings for Hazardous Weather

The Governor issued an Executive Order ordering State offices closed due to hazardous weather conditions in South Carolina due to the recent winter storm. As a result, the Governor ordered the delayed openings and closing of State offices in specific counties on Monday, January 26, 2004, and Tuesday, January 27, 2004. Attached is a copy of the Executive Order associated with the recent winter storm on January 26 and 27, 2004.

In accordance with S.C. Code of Laws § 8-11-57, the Governor can elect to provide State employees with leave with pay for absences from work due to the hazardous weather conditions for up to five days for each emergency. Governor Sanford has elected to grant leave with pay for State employees for the absences on January 26 and 27, 2004. Essential employees who were required to work during this time should earn compensatory time on an hour for hour basis for the hours worked.

If you have any questions or concerns regarding hazardous weather emergency leave, please contact your HR consultant at 737-0900.

SLW

Attachment